

Internal Audit Improvement Action Plan 2014/15

Action	Date for Implementation
Review key internal audit documentation to ensure they conform to PSIAS e.g. IA Charter, annual Code of Conduct Declaration.	December 2014
Provide a training session to Audit Committee on the Role of Internal Audit.	September 2014
Review and update IA manual to include documenting an overview of the Quality Assurance and Improvement Programme.	December 2014
Review Key Performance Indicators.	December 2014
Look at undertaking formal Continuing Professional Development.	December 2014
Chairman of Audit Committee to contribute to the performance appraisal of the CAE.	November 2014
Re-instigate regular briefings with Chairman and Vice-Chairman of Audit Committee.	September 2014
In addition to the client survey, look at implementing a more strategic survey to be sent to senior management.	January 2015
Look at the approach for the independent five year assessment of internal audit.	March 2015
Undertake a risk assessment of the ICT environment.	December 2014
Support the Corporate Governance Group in undertaking a review of the Council's fraud arrangements (use the Audit Commission's Public Purse Checklist as the basis).	March 2015
Support the Corporate Governance Group in undertaking a review on the effectiveness of the Audit Committee (use the good practice checklist issued by CIPFA).	March 2015